

**TRUMBULL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES**

Date: January 13, 2015

Place:

Time: Noon

**Trumbull County Emergency Management Office
640 N. River Road, N.W., Suite B
Warren, OH 44483**

The meeting was called to order by Chairman, Bob Villers at Noon with the Pledge of Allegiance. Mr. Villers welcomed everyone to the regular quarterly meeting. Those in attendance included eleven (11) members and four (4) guests, Paulette Godfrey from the County Commissioners Office, Frank Migliozi from the Trumbull County Health Department, Kelly Mitchell from Trumbull County EMA, and Dennis O'Hara, Director of Mahoning County EMA.

PREVIOUS MEETING MINUTES

- Mr. Villers asked if there were any additions or corrections to the minutes of the October 14, 2014 meeting as e-mailed. There being none –

MOTION: Gerald King made a motion to approve the minutes of the October 14, 2014 meeting as e-mailed.

John Scott seconded the motion.

All approved and the motion carried.

ITEMS DISCUSSED WERE AS FOLLOWS:

- **FINANCES -**

Linda presented the following LEPC Financial Report:

1.)	Balance of Funds from 2014	-	\$20,112.75
2.)	Funds received from SERC Grant	-	\$29,052.00
3.)	Training Reimbursement from HMEP Grant		\$ 5,010.00
4.)	Funds Disbursed		\$37,086.35

Linda stated that she would be applying for the HMEP Grant in the amount of \$3,216.00 to cover two (2) Awareness Courses and one (1) Technician Course. The number of courses was reduced due to the fact that several courses had to be canceled last year due to lack of interest.

MOTION: John Scott made a motion to approve the Financial Report as presented.

Gerald King seconded the motion.

All approved and the motion carried.

Linda requested that we contract with Safety Dynamics again this year to organize and compile the information submitted to us on the SERC Tier II reports. The approximate cost will be \$2,150.00.

MOTION: Gerald King made a motion to contract with Safety Dynamics at an approximate cost of \$2,150.00 to compile and organize the submitted SERC Tier II information for our county.
John Scott seconded the motion.
All approved and the motion carried.

- **EXERCISE COMMITTEE -**

The Exercise Planning Committee will meet immediately following our regular meeting to discuss the functional exercise that we are required to hold prior to June 30, 2015. This exercise will be using the scenario involving the Warren City Fire Department that was developed for our tabletop exercise last year.

Mercy Health formerly known as Humility of Mary Health System will be participating in a Regional Exercise (NECO) on April 9, 2015.

A large Full Scale Exercise will be held in Portage County at the Ravenna Arsenal coordinated by Operation Talon Shield on June 13, 2015. The scenario will involve a train derailment. Invitations will be issued for participation in this exercise.

- **HMEP GRANT & TRAINING --**

Linda completed the paperwork to apply for this year's HMEP Grant as detailed in the Financial Report.

- **CHEMICAL PLAN –**

The Trumbull County Chemical Plan which is included in Annex O of our EOP was submitted to the state for review and was subsequently accepted and approved.

- **OHIO EPA –**

Kurt Kollar reported that there was quite an extensive spill list since our October 14th meeting that involved several major oil and gas well incidents. He had pictures of these incidents that he shared with the committee with the emphasis on companies and communities being prepared to deal with these situations when they arise.

- **OTHER BUSINESS –**

Bob Villers, the Director of the Geauga-Trumbull Solid Waste District presented our program for this meeting dealing with the many recycling and collection events offered by the Solid Waste District and the success and growth of these projects.

- **ANNOUNCEMENTS -**

Linda announced that the Trumbull County LEPC received the annual achievement award at the LEPC Conference for completing all of the requirements to become a recipient.

This is the year that we will be renewing memberships for our local LEPC. Those who wish to remain on the committee will need to fill out an application for the 2015-2017 Term. These will be e-mailed to all current members prior to our July 14th meeting which will be the deadline for submission. These need to be approved by our county commissioners before they are sent to SERC for its approval in August.

In keeping with our plans of having a program for each of our LEPC meetings, Gerald King graciously volunteered to have a presentation for our April 14th meeting.

- **ADJOURNMENT -**

MOTION: John Scott made a motion to adjourn.
Sandy Swann seconded the motion.
All approved and the motion carried.

The next meeting will be held at Noon on Tuesday, April 14, 2015 at the EMA Office Facility located at 640 N. River Road, N.W., Suite B, Warren, OH 44483.